



SEWERAGE DISTRICT NO. 1
OF THE
Parish of Tangipahoa

15481 West Club Deluxe Road • Hammond, LA 70403
(985) 542-8877

PURSUANT TO PUBLIC NOTICE, THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE SEWERAGE DISTRICT OF TANGIPAHOA WAS HELD ON MONDAY, AUGUST 20, 2018 @ 5:00 P.M., AT THE SOUTH TANGIPAHOA PARISH HEALTH UNIT, 15481 W. CLUB DELUXE RD., HAMMOND, LOUISIANA 70403, WITH THE FOLLOWING MEMBERS **PRESENT:** CHARLES CHRISTMAS, B.J. COUVILLION, JUSTIN PROCTOR AND BRIAN SHIREY.

ABSENT: RANDY TRICOU

ALSO PRESENT: JASON HOOD, GENERAL MANAGER; RANDI MATTHEWS OF TAYLOR & MATTHEWS; JAY PITTMAN, ENGINEER FOR THE DISTRICT; BRAD CASCIO, ATTORNEY FOR THE DISTRICT; GENE MYERS, OPERATIONS MANAGER; DEREK QUEBEDEAUX OF BARRILLEAUX & ASSOCIATES; LEE FOSTER OF FIRST HORIZON, INC.

MOTION WAS MADE BY BRIAN SHIREY TO ACCEPT THE JULY 16, 2018 MEETING MINUTES **SECONDED** BY B.J. COUVILLION AND MOTION **PASSED ALL IN FAVOR; NO NAYS**

GENERAL MANAGER'S REPORT---JASON HOOD

JASON HOOD ADVISED THE BOARD OF NEW CONNECTIONS AND HOW VARIOUS ISSUES WITH SYSTEMS WERE ADDRESSED AND RESOLVED.

JASON HOOD STATED THAT THE HIGH LEVELS OF T.S.S. AT THE N.W.W.T.P. AND GREEN ACRES PLANT IS DUE TO NEED FOR MORE AIR; AERATORS HAVE BEEN ADDED AND RE-ARRANGED TO CURE ALGAE PROBLEMS.

WOODLAKE ESTATES---MR. LEE FOSTER OF FIRST HORIZON, INC. ADVISED THE BOARD THAT, WHILE ATTEMPTING TO PAY THE **CAPACITY FEE FOR PHASE III**, HE DISCOVERED THAT HIS COMPANY **HAD NOT PAID THE FEE FOR PHASE II**; HE QUESTIONED THE BOARD ABOUT THE \$2.00 PER GALLON TREATMENT FEE, AS HE INDICATED THAT THE ORIGINAL AGREEMENT WAS TO BE \$1.00 PER GALLON FOR ALL PHASES OF THE DEVELOPMENT.

CHARLES CHRISTMAS ADVISED MR. FOSTER THAT THE BOARD WOULD HAVE TO DO RESEARCH REGARDING ANY FORMER AGREEMENT MADE, AS WELL AS REQUEST THAT BRAD CASCIO ENSURES THAT ANY DECISION THE BOARD MAKES WILL BE LEGALLY ACCEPTABLE.

CHARLES CHRISTMAS ADVISED JASON HOOD TO REVIEW RECORDS TO DETERMINE WHETHER OTHER CAPACITY FEES HAVE FAILED TO BE COLLECTED ON OTHER SYSTEMS.



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MINUTES---BOARD MEETING (CONT.)
MONDAY, AUGUST 20, 2018 @ 5:00 P.M.

PAGE 2

JASON HOOD ADVISED THE BOARD THAT HE IS REQUESTING TO AMEND THE PURCHASING POLICY FOR THE SEWERAGE DISTRICT.

MOTION WAS MADE BY BRIAN SHIREY TO **AMEND THE PURCHASING POLICIES AND PROCEDURES** IN ORDER TO BRING THEM IN LINE WITH THE REQUIREMENTS OF THE LOUISIANA STATE AUDIT.

SECONDED BY B.J. COUVILLION AND MOTION **PASSED**

ALL IN FAVOR; NO NAYS

JASON HOOD ADVISED THE BOARD THAT HE HAS RECEIVED A REQUEST FROM CLAY BARRILLEAUX FOR **RELEASE OF PROPERTY** FROM THE SEWERAGE DISTRICT, **LOCATED AT 15073 WEST CLUB DELUXE RD.**, HAMMOND, LOUISIANA FOR FRANK SPALITTA, WHO IS REQUESTING TO BE ANNEXED INTO THE CITY; IN ORDER FOR THIS TO TAKE PLACE, THE SEWERAGE DISTRICT WILL HAVE TO RELEASE THE PROPERTY.

CHARLES CHRISTMAS ADVISED THAT HE WOULD LIKE TO REVIEW THIS SITUATION AND LOOK AT VARIOUS WAYS THE CITY OF HAMMOND AND THE SEWERAGE DISTRICT MIGHT WORK TOGETHER ON THIS, AS WELL AS OTHER RELEASES IN THE FUTURE.

MOTION WAS MADE BY B.J. COUVILLION TO TABLE THE REQUEST FOR **RELEASE OF PROPERTY AT 15073 WEST CLUB DELUXE RD., HAMMOND, LOUISIANA.**

SECONDED BY JUSTIN PROCTOR AND MOTION **PASSED**

ALL IN FAVOR; NO NAYS

JASON HOOD ADVISED THE BOARD THAT HE HAS RECEIVED A REQUEST FOR **RELEASE OF PROPERTY** FROM THE SEWERAGE DISTRICT, LOCATED AT 15829 DEMARCO LANE, FOR MUSCADINE PROPERTIES.

BRIAN SHIREY STATED THAT THE BOARD HAS TO HAVE A POLICY IN PLACE FOR RELEASING PROPERTY TO CITIES.

MOTION WAS MADE BY BRIAN SHIREY TO TABLE THE **RELEASE OF ANY PROPERTY** TO CITIES, UNTIL A POLICY IS IN PLACE OUTLINING CONDITIONS UPON WHICH TO DO SO.

SECONDED BY B.J. COUVILLION AND MOTION **PASSED**

ALL IN FAVOR; NO NAYS



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MINUTES---BOARD MEETING (CONT.)
MONDAY, AUGUST 20, 2018 @ 5:00 P.M.

PAGE 3

ENGINEER'S REPORT---JAY PITTMAN

1. **BOND PROJECTS** - CURRENT (APPROVED) BUDGET = \$9,890,000 (\$8,885,000 BOND FUNDS/\$1,005,000 TPSDI FUNDS):
 - A. **SYSTEM EXPANSION (LA445/LA22)**---FIELD SURVEYS/AERIAL SURVEYS COMPLETE ON LA445; LA22 SURVEYS ONGOING. RECEIVED PRELIMINARY AGREEMENT ON TWO (2) OF THREE (3) LIFT STATION SITES:
 1. CHAMP COOPER SCHOOL (LS#1): SURVEY PLAT COMPLETED; NEED TO FINALIZE COOPERATIVE ENDEAVOR AGREEMENT WITH TPSS. ITEMS YET TO BE DONE: AVAILABILITY OF EMERGENCY POWER FROM SCHOOL; TIE-IN OF SCHOOL SEWER TO NEW LIFT STATION.
 2. CYPRESS RESERVE (LS#2): RECEIVED COMMITMENT FROM JEFF VALEE (ENGINEER FOR D.R. HORTON) ON LIFT STATION SITE ON WEST SIDE OF LA445 (1,350'+ NORTH OF LA22). SITE/BOUNDARY SURVEY COMPLETION EXPECTED PRIOR TO 8/24; UPON COMPLETION, NEED CEA WITH DEVELOPER.
 3. LA22 EAST OF FIRETOWER RD. (LS#3): SEARCH IDENTIFIED A PARCEL OWNED BY STEADMAN FAMILY; INITIAL COMMUNICATION INDICATES THEY ARE AMENABLE TO A SALE. NEED BOUNDARY SURVEY/PLAT; THEN NEED AN APPRAISAL; THEN APPROVAL BY BOARD FOR PURCHASE AGREEMENT/PURCHASE.
 - B. **LIFT STATION IMPROVEMENTS (FY2017)** – INCLUDES BON AIRE LS/FM IMPROVEMENTS BEDICO (CHARTREUSE) LIFT STATION, AND CHAD DRIVE L.S.
 1. DNA UNDERGROUND AT 39.17% COMPLETION;
 2. DETAILED UPDATE – JAY PITTMAN
 - C. **SOUTHEAST WWTP IMPROVEMENTS**
 1. PLANS SUBMITTED TO LADEQ & LADH FOR PERMITS. LADH INDICATES PERMIT ANTICIPATED PRIOR TO 8/24. LADEQ RESPONDED TO TERRACON INFORMING THEM THAT THE S.W.W.W.T.P. PLANS HAVE BEEN FORWARDED TO LADEQ MANAGEMENT TO DETERMINE IF A PUBLIC NOTICE PERIOD WOULD BE REQUIRED. TERRACON IS AWAITING AN OFFICIAL DETERMINATION FROM LADEQ.
 2. REVISED ADVERTISING/BID SCHEDULE TO BE PREPARED UPON RECEIPTS OF PERMITS.



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MINUTES---BOARD MEETING (CONT.)
MONDAY, AUGUST 20, 2018 @ 5:00 P.M.

PAGE 4

- D. **BEDICO REGIONAL WWTP IMPROVEMENTS—UPGRADING TO 900,000 G/P/D**
 1. ENGINEERING DESIGN, PLANS AND SPECS = 60% COMPLETE.
 2. LADEQ PERMIT MODIFICATION NECESSARY (TO COORDINATE WITH TERRACON).
 3. LADH PERMIT SUBJECT TO LADEQ COMMENTS (YET TO BE OBTAINED).
 4. PROJECT SCHEDULE SUBJECT TO LADH/LADEQ PERMIT APPROVALS.
 - E. **SOUTHEAST WWTP MAINTENANCE BUILDING** –TO BE ADDRESSED AFTER NEW SEWWTP IS IN SERVICE.
 - F. **SEWER REHABILITATION (AVALON TERRACE/CREEKWOOD)** - ANTICIPATED END OF 2018; DEPENDENT ON AVAILABLE FUNDS.
 - G. **SOUTHWEST WWTP EXPANSION** – DEPENDENT ON ADDITIONAL LAND & FUNDS.
 - H. **MISCELLANEOUS LIFT STATION UPGRADES** – ANTICIPATED LATER IN 2018.
 - I. **BANKSTON ROAD WWTP LAGOON RELOCATION** – ANTICIPATED LATE 2018
2. **PERMITS/LADEQ COMPLIANCE ORDER (S):**
 - A. UPGRADES TO NORTHWEST WWTP BEING DESIGNED/TO BE PAID WITH BOND FUNDS.
 3. **BROOKFIELD WWTP:**
 - A. RECOMMEND APPROVAL OF CHANGE ORDER NO.1 IN THE AMOUNT OF \$21,000.00 EXTRA FOR RECONSTRUCTION/RECONFIGURATION OF ELECTRICAL SERVICE TO NEW LIFT STATION AND TO LAGOON AERATORS.
- MOTION** WAS MADE BY BRIAN SHIREY TO APPROVE CHANGE ORDER #1 IN THE AMOUNT OF \$21,000.00 EXTRA FOR RECONSTRUCTION/RECONFIGURATION OF ELECTRICAL SERVICE TO NEW LIFT STATION AND TO LAGOON AERATORS FOR THE BROOKFIELD LIFT STATION.
- SECONDED** BY JUSTIN PROCTOR AND MOTION **PASSED**
ALL IN FAVOR; B.J. COUVILLION ABSTAINING; NO NAYS
4. **REQUISITIONS:**
 - A. RECOMMEND APPROVAL OF REQUISITION #10: SPANGLER ENGINEERING, INV. 18-82 (L.S. IMPROVEMENTS FY2017 = \$5,055.47) & 18-87 (SYSTEM EXPANSION LA 445/LA 22 = \$57,180.75).
 - B. RECOMMEND APPROVAL OF REQUISITION #11: DNA UNDERGROUND (CERT.#3 = \$114,883.50).



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MINUTES---BOARD MEETING (CONT.)
MONDAY, AUGUST 20, 2018 @ 5:00 P.M.

PAGE 5

MOTION WAS MADE BY BRIAN SHIREY TO APPROVE REQUISITION #10 FOR SPANGLER ENGINEERING, INV. 18-82 (L.S. IMPROVEMENTS FY 2017 = \$5,055.47) & 18-87 (SYSTEM EXPANSION LA 445/LA 22 = \$57,180.75).

SECONDED BY B.J. COUVILLION AND MOTION **PASSED**
ALL IN FAVOR; NO NAYS

MOTION WAS MADE BY BRIAN SHIREY TO APPROVE REQUISITION #11 FOR DNA UNDERGROUND (CERT. #3 = \$114,883.50).

SECONDED BY B.J. COUVILLION AND MOTION **PASSED**
ALL IN FAVOR; NO NAYS

NORTHWEST WASTEWATER TREATMENT PLANT - OFF RANDALL ROAD

JAY PITTMAN ILLUSTRATED THE SITUATION AT THIS PLANT. HE ADVISED THE BOARD THAT THE DISTRICT HAS RECEIVED A COMPLIANCE ORDER FOR T.S.S., DUE TO EROSION OF THE LEVEES BECAUSE OF NUTRA RATS; THIS HAS CAUSED THE AERATION BEING CUT OFF. MR. PITTMAN ADVISED THE BOARD THAT THE CONSTRUCTION ESTIMATE TO REPAIR THE LEVEES WILL BE \$150,000.00.

MOTION WAS MADE BY BRIAN SHIREY TO APPROVE A \$150,000.00 EXPENDITURE TO REPAIR THE LEVEES AT NORTHWEST WASTEWATER TREATMENT PLANT TO CLEAR A COMPLIANCE ISSUE.

SECONDED BY JUSTIN PROCTOR AND MOTION **PASSED**
ALL IN FAVOR; NO NAYS

MOTION WAS MADE BY JUSTIN PROCTOR TO AMEND AGENDA TO ALLOW DISCUSSION ON COVINGTON RIDGE DEVELOPMENT.

SECONDED BY B.J. COUVILLION AND MOTION **PASSED**
ALL IN FAVOR; NO NAYS

JASON HOOD ADVISED THE BOARD THAT THE DEVELOPERS OF A 73 LOT DEVELOPMENT, CALLED COVINGTON RIDGE, ON OLD COVINGTON HIGHWAY, JUST EAST OF FORBES FARMS, ARE ASKING TO BE ACCEPTED INTO THE DISTRICT.



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MINUTES---BOARD MEETING (CONT.)
MONDAY, AUGUST 20, 2018 @ 5:00 P.M.

PAGE 6

MOTION WAS MADE BY BRIAN SHIREY TO ACCEPT COVINGTON RIDGE SUBDIVISION, TO BE TREATED AT THE SOUTHEAST HAMMOND PLANT, CONTINGENT UPON ALL LEGAL AND ENGINEERING REQUIREMENTS BEING MET.
SECONDED BY B.J. COUVILLION AND MOTION **PASSED**
ALL IN FAVOR; NO NAYS

FINANCIAL REPORT---RANDI MATTHEWS

RANDI MATTHEWS DISTRIBUTED COPIES OF THE STATEMENT OF REVENUES AND EXPENDITURES FOR (7) SEVEN MONTHS ENDING JULY 31, 2018, DISCUSSED DETAILS AND INVITED QUESTIONS.

MOTION WAS MADE BY BRIAN SHIREY TO ACCEPT THE STATEMENT OF REVENUES AND EXPENDITURES FOR (7) SEVEN MONTHS ENDING JULY 31, 2018.
SECONDED BY B.J. COUVILLION AND MOTION PASSED
ALL IN FAVOR; NO NAYS

ATTORNEY'S REPORT---BRAD CASCIO

BRAD CASCIO ADVISED THE BOARD THAT HE HAS MET WITH ANDRE COUDRAIN, CITY OF HAMMOND ATTORNEY, REGARDING THE RELEASE OF PROPERTY AT CORNER OF AIRPORT RD. & HWY. 190 E. MR. CASCIO STATED THAT THE CITY PROPOSES TO GIVE THE DISTRICT 810 FEET FROM THE EDGE OF THE HOOVER PROPERTY GOING SOUTH, CAP AT 10,000 G/P/D AND THEY WILL TREAT THE SEWAGE, TAKE THEIR FEE AND GIVE THE DISTRICT THE BALANCE.

CHARLES CHRISTMAS REQUESTED THAT BRAD CASCIO DRAFT A POLICY GOVERNING RELEASE OF SEWERAGE DISTRICT TERRITORY TO MUNICIPALITIES.

MEMBER'S PRIVILEGES

NO REPORT.

MOTION WAS MADE BY BRIAN SHIREY TO ADJOURN MEETING
SECONDED BY B.J. COUVILLION AND MOTION PASSED
ALL IN FAVOR; NO NAYS